



Costa Mesa Sanitary District

... an Independent Special District

AGENDA

DRAFT

Jim Ferryman
President

Greg Woodside
Vice President

Art Perry
Secretary

Arlene Schafer
Director

Dan Worthington
Director

Public Comments. Any member of the public may address the Board. Speakers on agenda items should identify themselves to the Clerk before the meeting so that their input can be provided at the time the item is considered. Speakers on non-agenda items will be heard under Public Comments. Pursuant to State law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers must limit their remarks to three minutes or as decided upon by the Presiding Officer. The Presiding Officer reserves the right to declare any speaker out of order.

In compliance with ADA, contact Joan Revak, (949)645-8400, 48 hours prior to meeting if assistance is needed (28 CFR 35.102.35.104 ADA Title II).

Regular Meeting – Thursday, April 14, 2005

**RECOMMENDED
ACTION**

- I. **CALL TO ORDER –6:00 p.m. – 628 W. 19th Street, Costa Mesa**
- II. **PLEDGE OF ALLEGIANCE – Director Schafer**
- III. **INVOCATION – Director Woodside**
- IV. **ROLL CALL**
- V. **CONSENT CALENDAR** - All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion, unless members of the Board request specific items to be removed from the Consent Calendar for discussion, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

Reports

Minute Approval

1. Recycling Committee – March 8, 2005
2. Regular Meeting – March 9, 2005

**RECOMMENDED
ACTION****Manager's Reports**

- | | | |
|----|--|------------------|
| 3 | Refunds | Approve |
| 4. | Occupancy Report and payment to Costa Mesa Disposal – March 2005 | Approve |
| 5. | Monthly Spill Report to Regional Water Quality Control Board (RWQCB) | Receive and File |

Engineer's Reports

- | | | |
|----|-----------------------|------------------|
| 6. | Project Status Report | Receive and File |
|----|-----------------------|------------------|

Treasurer's Reports

- | | | |
|-----|---|--|
| 7. | Financial Reports as of February 28, 2005 | Accept Report |
| 8. | Treasurer's Reports as of March 31, 2005 | Accept Report |
| 9. | Warrant Register in the amount of \$454,983.47 | Approve Payments |
| 10. | Directors' Compensation and Reimbursement of Expenses for the Month of March 2005 | Approve Compensation & Ratify Expenses |

-----**END OF CONSENT CALENDAR**-----**VI. WRITTEN COMMUNICATIONS****VII. PUBLIC COMMENTS****VIII. MANAGER'S REPORTS**

- | | | |
|----|---|---------------------------|
| A. | Standardized Trash Container Program Reports | Consider |
| B. | CMSD Strategic Plan | |
| 1. | Year 2005 Strategic Planning Action Items | Receive & File |
| 2. | New District Headquarters | |
| a. | Purchase of Software for Yearly Trash and Sewer Charges and Implementation Schedule | Consider |
| b. | Open House – Thursday, March 31, 2005 | Accept Report |
| c. | Establish Building and Grounds Ad Hoc Committee | Appoint Committee Members |
| C. | Recycling Reports | |
| 1. | Waste Diversion Report – March 2005 | Receive and File |

**RECOMMENDED
ACTION**

- | | | |
|----|---|---|
| D. | Contract Payment to CR Transfer for recycling services and disposal | |
| 1. | Payment for March 2005 Services | Ratify Subject to
Verification of Diversion
Report by Staff |
| E. | Agreements with Technology Resource Center (TRC) | |
| 1. | Professional Services Agreement for Telemetry System
Maintenance | Execute Agreement |
| 2. | Professional Services Agreement for Information Technology
System Maintenance | Execute Agreement |
| F. | Ordinance Enforcement Officer CalPERS Contribution Level | Ratify Terms |
| G. | Spring 2005 Newsletter | Update |
| F. | City/Districts Liaison Committee Meeting – March 25, 2005 | Accept Report &
Approve Minutes |
| G. | Recycling Committee – Monday, April 11, 2005 – 12:00 p.m.,
CMSD Board Room, 628 W. 19 th Street, Costa Mesa
(Directors Woodside and Worthington) | |
| 1. | Recycling Committee Goals for 2005/2006 | Update on Activities |
| a. | High School Tour of CR Transfer and OC Landfill | Update |
| 2. | Classroom Recycling Projects | Consider |

IX. ENGINEER'S REPORTS

- | | | |
|----|--|--|
| A. | Waste Discharge Requirements (WDR) | |
| 1. | General Update | Verbal Report from
Manager and Attorney |
| 2. | Grease Control Program Development | |
| a. | Program Implementation by EEC | Update |
| b. | Use of OCHCA Inspectors | Update |
| c. | Consideration of Charges to Food Service Establishments | Update |
| B. | Cooperative Projects rant from OCSD for Televising Sewer Lines | Accept Report |
| C. | Report on Emergency and Non-Bid Sewer Work | Accept Report |

**RECOMMENDED
ACTION****X. TREASURER'S REPORTS**

- | | | |
|----|--|---------|
| A. | 2005/2006 Budget Calendar | Update |
| B. | 2004 Election Costs in the amount of \$38,536.96 | |
| 1. | Budget Adjustment and Payment | Approve |

XI. ATTORNEY'S REPORTS

- | | | |
|----|--|------------------|
| A. | City/District Operating Agreement | Update |
| B. | Records Destruction Policy | Update |
| C. | Resolution No. 2005-706 Ordering that Publication of Ordinance No. 52 Has Occurred | Adopt Resolution |
| D. | Resolution No. 2005-707 Ordering that Publication of Ordinance No. 53 Has Occurred | Adopt Resolution |
| E. | Resolution No. 2005-708 Ordering that Publication of Ordinance No. 54 Has Occurred | Adopt Resolution |

XII. LOCAL MEETINGS

- | | | |
|----|--|---|
| A. | Orange County Sanitation District (OCSD) | |
| 1. | Regular Meeting – March 23, 2005 (Director Ferryman) | Accept Report |
| B. | Santa Ana River Flood Protection Agency | |
| 1. | Executive Committee Meeting - March 24, 2005 (Director Perry) | Accept Report |
| C. | Independent Special Districts of Orange County (ISDOC) | Accept Report |
| 1. | Quarterly Meeting – Thursday, March 31, 2005 | Accept Report |
| D. | Local Agency Formation Commission (LAFCO) | Accept Report |
| E. | California Special Districts Association (CSDA) | Accept Report |
| F. | California Association of Sanitation Agencies (CASA) | |
| G. | Meetings of: Costa Mesa City Council
OCCOG
WACO
Chamber of Commerce | Report on Matters
Pertaining to CMSD |

XIII. OLD BUSINESS

**RECOMMENDED
ACTION**

XIV. NEW BUSINESS

XV. ORAL COMMUNICATIONS AND DIRECTOR COMMENTS

XVI. ADJOURNMENT